

## Letter Explaining the Medical Forms

June 15, 2009

Dear Parents or Guardian:

If you have not already done so, please make an appointment with your child's physician for their school physical. It is an annual requirement at Gerstell and needs to be completed and submitted by the start of the school year.

Enclosed you will find the health forms listed below for the School Year 2009-2010.

- ***Emergency Information and Medical Release*** form (completed and signed by parents)
- ***Physical Examination*** form (completed and signed by physician)
- ***Health Inventory Addendum*** (completed and signed by physician – for children age 6 years and under)
- ***Maryland Immunization Certificate*** (completed and signed by physician)
- ***Gerstell Medication Policies & Guidelines***
- ***Request to Administer Medication*** at Gerstell - Please read the letter re: ***Medication Policy and Guidelines***. This form must be completed and signed by an authorized prescriber and the parent/guardian **only** if your child will take medication at school. This includes over-the-counter medications.
- Letter explaining the ***Physician Directed Treatment Protocol*** to be used for anyone who has an **unknown** severe allergic reaction at school.
- ***Health Care Action Plan for Allergies*** (to be completed and signed by physician **only** for students with a **known** allergy)

Please return forms by mail or drop them off at the office by **Monday, August 3<sup>rd</sup>**.

If you have any questions, call the school at 410-861-3000. Have a wonderful and safe summer.

Sincerely,

Michele Slyman, RN  
Gerstell Academy School Nurse

